

Constitution

- 1 The name will be Trinity Money Advice Leicester (“TMAL”).
- 2 TMAL will be licensed by the Office of Fair Trading for Non-commercial Debt Adjusting (category D2) and Non-commercial Debt Counselling (category E2) and will be a member of Community Money Advice.
- 3 The purpose of TMAL is to provide help and advice on money management i.e. budgeting and debt management to anyone who requires it. TMAL will not, however, give investment advice nor advise in any way on business finances.
- 4 TMAL is not permitted and will not provide by way of gift, grant, loan or any other means financial assistance or support to clients.
- 5 Advice will only be given on the basis of the Code of Practice (See separate document).
- 6 Advice may be given in person, by telephone or by means of self-help guides or any other such methods that the Management of TMAL may decide.
- 7 The opening hours of TMAL will be at the discretion of the Management Team.
- 8 The principal area of operation will be the City of Leicester and County of Leicestershire.
- 9 TMAL will be operated under Holy Trinity PCC, Leicester (registered charity number 1132601).
- 10 The day to day operations of TMAL will be overseen by a Management Team consisting of a member of the PCC, the TMAL Manager, and at least three other Church Members, at least one of which will be an adviser.

(For the purposes of this constitution a church member is defined as a person on the Electoral Roll of Holy Trinity, Leicester, and who regularly attends the Church as a member of the congregation.)
- 11 The PCC member and the TMAL Manager will be appointed by the PCC.
- 12 A salary or honorarium may be paid to the TMAL Manager and others at the discretion of the PCC.
- 13 TMAL will be financed by grants and donations, which will be used at the discretion of the Management Team.
- 14 No fees will be charged for TMAL’s advice.
- 15 The TMAL Manager will prepare an annual budget for the approval of the Management Team and PCC.
- 16 Expenditure items will be paid via the bank account of Holy Trinity Church and TMAL will not be required to keep separate accounting records.
- 17 This Constitution may be amended subject to the approval of the PCC.

This Constitution was approved by the PCC of Holy Trinity, Leicester on 15th June 2010

